

## MIEC Call for Workshops

The MIEC seeks to bring educators, researchers, community people and school administrators together to exchange ideas, build stronger learning communities and rejuvenate the energy and passion of our Indian students.

### Submitting your Proposal

The MIEC will provide an opportunity for stakeholders to come together to share and expand ideas for better teaching, better learning and better schools. The MIEC invites all stakeholders, particularly Title VII personnel, to submit proposals for the **Native American Critical Issues Conference**. Five conference strands will shape the dialogue and frame the many critical issues to be explored:

1. K-12 Curriculum Issues
2. Expanding Classroom Practices and Instruction
3. Improving Student Achievement
4. Engaging Critical Partners: Our Elders
5. Student Leadership Experiences

All Proposals are due by November 1. **Proposals received after this date will be considered if program time is available.**

- All presenters are expected to register for the conference and pay registration fees. *Presenter discounts will be available.*
- Mailed or faxed proposals will be accepted.
- All portions of the Session Proposal Form must be completed.
- Please be sure to identify strand when completing your proposal.

### Types of Presentations

- **Breakout Session – 90 Minute Presentation and Interactive Dialogue**

The majority of this session should be devoted to interactive discussion among participants. The breakout session is an opportunity for presenters to report on specific work, projects, research or programs and then engage session participants in a productive dialogue to explore, in a larger context, implications of the presentation. A maximum of 36 Breakout Session Proposals will be accepted

### Presentation Expectations

The MIEC seeks to showcase sessions based on innovation and impact. Presenters have an obligation to help participants expand their thinking, facilitate new ideas and inspire change. Over the years conference participants have reported that the best sessions:

- **Offer participants time to interact and discuss the information presented;**
- **Make a connection to improved student learning and/or quality instruction; and**
- **Provide participants with materials, techniques and practical models that can be adapted and used in their classroom and community.**

Upon submission of your proposal, the primary presenter will receive an e-mail confirmation that the proposal has been received by MIEC. If you submit a proposal, but do not receive an e-mail confirmation within 10 business days of submission, please contact the **MIEC Board chairperson**.

### Notification and Communication

Accepted proposals will be announced no later than **November 15**. The primary presenter will be notified via e-mail and will receive additional information regarding logistics and session schedules. The primary contact person for those proposals not accepted for the conference will also be notified via e-mail no later than November 15.

## Proposal Format

Please submit your proposal in the following form, describing the session you are interested in presenting. Please be specific as to content and delivery.

1. **Presenters:** Give full name, address and telephone numbers for all presenters, and previous training experience.

Name(s) (Designate who is coordinator.)

Address(es)

Telephone, FAX numbers, e-mail

**Sessions are limited to *three* presenters.** For any session involving more than one presenter, one individual should be designated moderator or coordinator. The coordinator of each session will be expected to furnish practical, written materials for the participants. *Up to three presenters from each session will have their conference registration fee reduced.*

2. **Descriptive Title and Short Program Description (no more than 50 words):**

Please provide us with two alternative titles that capture your subject and an approximately 50-word description of your program. If accepted, this title and description will be used in conference materials.

3. **Time Parameters:**

Please specify the **minimum, maximum** and **optimum** amount of time you will require for your presentation. The length of the sessions may be 25, 90, or 180 minutes in length. You may be requested to adjust your program to fit our conference schedule.

4. **Type of Presentation and Style:**

Please describe with specificity the **type of presentation** you are proposing to present. The planning committee would also like to describe your teaching style and the time you will dedicate to that style. Example: I would spend 10-15% of my time giving information, while using overheads. I will spend 25-40% of my time drawing information from the attendees around central questions and issues under discussion. My co-trainer will lead an interactive exercise (role-play of a negotiation for all participants to role-play) for 35-40% of the time. We will allow another 10-15% of our time for questions and answers at the end.

5. **Audio/Visual Equipment:**

Please describe your audio/visual equipment requirements for your presentation. Equipment beyond typical workshop (ie overheads, newsprint, DVD player) AV must be supplied by presenters.

6. **Written Materials:**

Please describe your proposed written materials. You are encouraged to include other written materials for participants

7. **Primary Strand and Audience:**

Please describe the **primary conference strand that the proposed workshop will address.**

Please include a description of the **level of experience** that best describes your primary audience based on the following criteria:

For Beginners: \_\_\_\_

For Intermediate: \_\_\_\_

For Advanced: \_\_\_\_